A close up of a sign

Description automatically generated **Club Activity Checklist – Game Day**

**The below is a checklist of things to do 4 days prior to the game, 2 days prior to the game and on the game day**

|  |  |  |
| --- | --- | --- |
| **Timing** | **Action** | **Completed** |
| Game day - 4 | E-mail opposition visiting teams with specific requirements |  |
| Game day - 4 | E-mail umpires with specific requirements |  |
|  |  |  |
| Game day - 2 | E-mail all players/parents representing club with specific requirements |  |
| Game day - 2 | E-mail all members with specific requirements for if they are visiting the club for the game |  |
| Game day - 2 | Ensure enough supplies of sanitiser, etc for game |  |
|  |  |  |
| Game day | Signage around the ground and clubhouse in place |  |
| Game day | Track & Trace procedures in place |  |
| Game day | Supplies of hand sanitiser in place |  |
| Game day | Batting running lines marked |  |
| Game day | Equipment is sanitised post game |  |